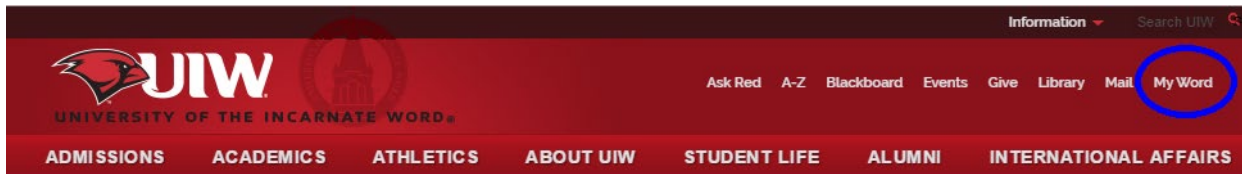
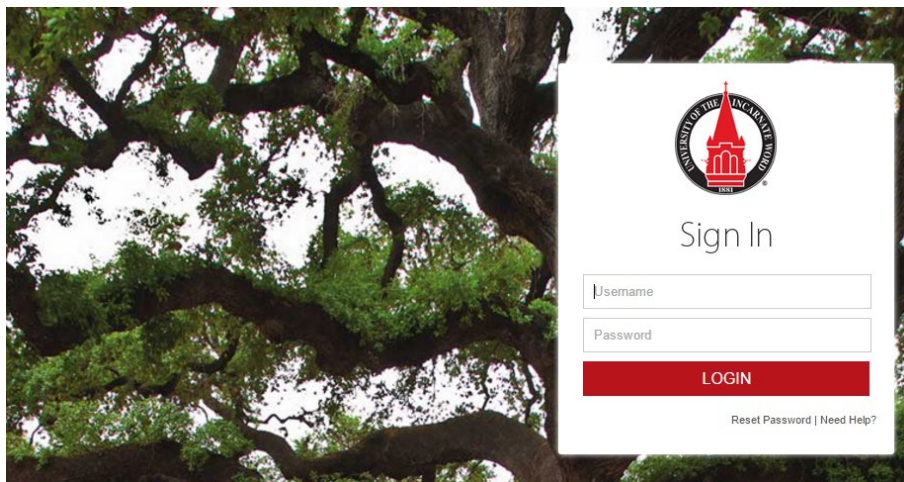


Veteran Certification Request Form

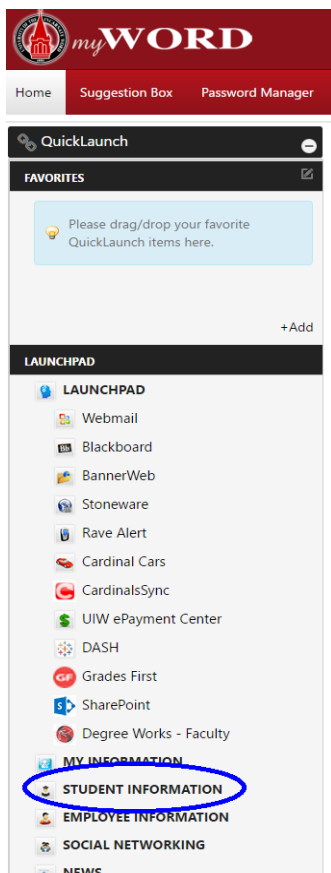
STEP 1 Go to MYWORD from www.uiw.edu.



STEP 2 Sign in. (use your UIW e-mail ID and password)




STEP 3 Click Student Information on the Launchpad.



STEP 4 Click Veteran Certification Form

- MY INFORMATION
- STUDENT INFORMATION
 - My Grades
 - My Class Schedule
 - Academic Transcript
 - Register For Classes
 - Financial Aid Status
 - Pay Your Balance
 - Dynamic Course Schedule
 - View General/Advisor Record
 - View My Holds
 - Graduation Ceremony Tickets
 - Veteran Certification Form**
 - Yellow Ribbon Application
- EMPLOYEE INFORMATION
- SOCIAL NETWORKING

STEP 5 Carefully complete and answer all questions on the form. Enter the number of courses you are requesting certification for and a drop down will appear for each course to complete.



UNIVERSITY OF THE INCARNATE WORD

Instructions:
Students using VA Benefits at UIW are required to complete this UIW VA Certification Request form EACH semester to report registered classes for certification by the UIW Center for Veterans Affairs. This should only be used by students who have submitted the required benefit eligibility documentation to the UIW Center for Veterans Affairs.
DO NOT complete this form, until you are officially registered (classes showing in bannerweb)

Student Information

I am a*
 New Student (first time benefit user)
 Returning UIW Student (previously certified at UIW)
 Transfer Student (previously utilized benefits at other school)
 Guest Student (utilizing benefits at another school while attending UIW as a guest student this semester. Note: Parent Letter is required)

I am a*
 Veteran
 Spouse of Veteran
 Spouse of Active Duty
 Dependent
 Active Duty

Have you changed your major? *
 Yes
 No

Have you changed your address? *
 Yes
 No

Are you in ROTC as a contracted cadet? *
 Yes
 No

Will you graduate this semester? *
 Yes
 No

Name*
First Name _____ Last Name _____

UIW ID Number*

Address*

How many classes would you like to have certified? *
1 ▾

Course Information

Course Information
Please provide the courses you would like certified. If this is a change of schedule, please list only the classes you would like to Add/Drop.
*Please list only required courses for your degree plan. Courses that are not required are ineligible for certification.
* DO NOT complete this form, until you are officially registered (classes showing in bannerweb)

Subject / Number*

Course Title*

Credits*

Campus / Online*

This class is*
Initial Request ▾

STEP 6 Click Submit.

Submit Form

This form must be completed and submitted each semester/term. You must notify our office of any courses you add or drop by completing this form as well. Estimated Certification time is 10 business days during peak periods.

Please contact the Center for Veterans Affairs at veterans@uiwtx.edu or 210-832-5651 for any questions.