



Using your VA Educational Benefits; Helpful Reminders:

Certification Requirement

Degree Plan Requirement: All courses certified to the VA must be required for your degree plan at the time of certification. General electives can only be certified if the credit hours are required to graduate.

Repeat/GPA Boosting Courses: If a student successfully completes and passes a course it cannot be certified again to the VA. However, if a student fails the course and the program requires a higher grade than the one achieved, that course may be repeated and certified to the VA again.

Course Substitutions: Once a course substitution has received final approval from the registrar's office, it can be certified to the VA. Please note of possible certification delays with this route.

Added/Dropped Courses

Students must report all added/dropped courses through the Veterans Certification Form on the My Word Portal. In the event of a drop, please be advised a student debt may occur.

Prior Credit

Students are responsible to submit all official transcripts to the Admissions Office for prior credit evaluation. Failure to submit transcripts on time may require the school to reverse certification for a course where transfer credit was given.

Processing Time

It is our priority to process all students in a timely manner. Once all required documents are received, please allow 10 business days to process your certification. Please note that students not meeting the certification requirements mentioned above can experience delays in their certification.

Parking Permit Fee

Students parking on campus are responsible to obtain a parking permit from the UIW Business Office. The VA does NOT cover the cost of the parking permit with the exception of Chapter 31 Vocational Rehabilitation Program. The University does grant a parking permit fee waiver for disabled/decorated veterans upon submission of their vehicle registration at the UIW Business Office.

Insurance Fee

All full-time Main Campus students are automatically charged for health insurance. The cost is not covered under VA Educational Benefits and can be waived by the pre-determined deadline on the UIW Business Office website.

Hybrid/Blended Courses

Per VA standards, hybrid/blended courses must be reported to the VA as "distance" learning hours. To be eligible for the full housing stipend, Students are advised to pair an additional course that is considered fully in residence.

Yellow Ribbon Program

The Yellow Ribbon Program for Chapter 33 recipients who exceed the VA national annual funding cap allotted to private institutions. The remaining required tuition/fee charges are split 50% by the VA and UIW.

To Qualify: 100% Chapter 33 Post 9-11 recipient with remaining months of benefits & NOT Active Duty or Spouse of Active Duty

To Apply: Submit a Yellow Ribbon Application (available each Spring) and a recent Certificate of Eligibility.

Understanding your rate of pursuit:

Undergraduate Rate of Pursuit

Chapters 30, 35, 1606, and 1607:

VA Benefits are paid based on training time. In a standard semester, VA measures training time as follows:

12 hrs	Full-Time
9-11 hrs	¾ Time
6-8 hrs	½ Time
4-5 hrs	< ½ Time
1-3 hrs	< ¼ Time

Chapter 33:

Semester Credit Equivalency Table

Weeks → ↓ Credit	15 to19	14	13	12	11	10	9	8	7	6	5	4	3	2	1
12 or more	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
11	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
10	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
9	3/4	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
8	1/2	3/4	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
7	1/2	3/4	3/4	3/4	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
6	1/2	1/2	1/2	3/4	3/4	3/4	FT	FT	FT	FT	FT	FT	FT	FT	FT
5	<1/2	1/2	1/2	1/2	1/2	3/4	3/4	3/4	FT	FT	FT	FT	FT	FT	FT
4	<1/2	<1/2	<1/2	1/2	1/2	1/2	1/2	3/4	3/4	FT	FT	FT	FT	FT	FT
3	1/4	1/4	<1/2	<1/2	<1/2	<1/2	1/2	1/2	1/2	3/4	3/4	FT	FT	FT	FT
2	1/4	1/4	1/4	1/4	1/4	1/4	<1/2	<1/2	<1/2	1/2	1/2	3/4	FT	FT	FT
1	1/4	1/4	1/4	1/4	1/4	1/4	1/4	1/4	1/4	1/4	1/4	<1/2	1/2	3/4	FT

**** Please Note:** Ch 33 students receiving a housing allowance must be more than half-time in their rate of pursuit to receive their stipend.

Graduate Rate of Pursuit

	Masters	Professional	Ph.D.	Ph.D. (Dissertation)
Full-Time	6 hrs	6 hrs	6 hrs	3 hrs
Half-Time	3 hrs	3 hrs	3 hrs	1 hrs